



**15<sup>th</sup>** International Conference on Thalassaemia & Other Haemoglobinopathies  
&  
**17<sup>th</sup>** TIF Conference for Patients & Parents  
**19-21 November 2021** [www.tifeducation.org](http://www.tifeducation.org) **virtual**

## TIF 2021 INTERNATIONAL CONFERENCE ABSTRACT SUBMISSION GUIDELINES

### Language

The official language of the Conference is English and the abstract should be submitted in English.

### Maximum length

300 words

### Spacing, size, font, justification

Calibri font, letter size 10 pt, single spacing and line spacing, zero spacing before and after each paragraph, justified alignment.

### Spaces, Paragraph spacing

There should not be any spaces between the title, author and institution/hospital paragraphs. There should be only one blank row between the institutions/hospitals and the main text of the abstract. Paragraphs should not be indented.

### Title

Letters should be written in sentence case, bold, left alignment (e.g. **Title**). The title should be as brief as possible (no more than two rows), comprehensible and not include details that reveal the origin of the abstract.

### Authors

All names should be written in Title Case, with the family name following the first name and the superscript at the end. The name of presenting author should be underlined excluding the superscript. No space between the family name and the superscript should be left. Names should be separated with commas.

e.g. Joan R Jones<sup>1</sup>, Adam B Smith<sup>2</sup>



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### **Institution**

Should be written in Title Case. First the Department should be mentioned; afterwards the name of the Institution/University; the City and the Country. All separated by comma. Please note that in case the City is part of the Institution name, then it should not be repeated before the Country (e.g. Department of Orthopaedics, University of Utah, USA).

When more than one institution is mentioned, the correspondence between authors and institutions should be done with the use of superscripts as per below.

e.g. Adam B Smith<sup>1</sup>, BC Young<sup>2</sup>

<sup>1</sup> Department of Neurosurgery, Klinikum Offenbach, Akademisches Lehrkrankenhaus der Universitat Frankfurt, Germany

<sup>2</sup> Department of Neurology, Cliniques Universitaires Saint-Luc, Brussels, Belgium

### **Subtitles**

The abstract main text should be divided into four subtitles in the following order:

### **INTRODUCTION, METHODS, RESULTS, CONCLUSIONS**

Each one of the above-mentioned subtitles should be written as defined above, in bold, followed by a colon “:”, a space and then the description text. Each subtitle should start in a separate paragraph. No blank lines between the paragraphs. Abbreviations of terms can be used, provided their explanation is included in parentheses, when they are used in the text for the first time.